



# *Environmental Management's Quarterly Project Reviews*

## **Purpose**

To allow DOE management to monitor project cost and schedule performance, ensure that major project risk are being effectively manage, and corrective actions are adequately planned and implemented.

## **QPR Process -**

The Office of Project Management (EM-6) is responsible for:

- assuring that the format/quality of data meets a minimum standard
- recording action items and archiving review results
- producing a composite QPR results summary for input to the MMR

The EM Field project manager, in conjunction with the EM Program Office:

- coordinates the scheduling of the review
- prepares the briefing materials (QPR report and DAS Perf. Eval. Summary)
- briefs EM-1 on project status
- completes follow-up actions as required